



**TUESDAY, SEPTEMBER 26, 2023**

**CITY OF COLLEGE PARK**

**Hybrid Meeting**

**In Person: 2<sup>nd</sup> Floor Council Chambers, City Hall, 7401 Baltimore Avenue**

**Or Via Zoom: Link to join Webinar <https://zoom.us/j/92398574069>**

**7:30 P.M.**

**MAYOR AND COUNCIL MEETING**

**AGENDA**

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**COLLEGE PARK MISSION**

We provide excellent services, transparent and inclusive governance, and advocate for our residents to enhance the quality of life for our diverse community.

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- 1. MEDITATION**
- 2. PLEDGE OF ALLEGIANCE** – Councilmember Esters
- 3. ROLL CALL**
- 4. ANNOUNCEMENTS/COMMENTS - MAYOR, COUNCIL, STUDENT LIAISON**
- 5. CITY MANAGER'S REPORT**
- 6. ACKNOWLEDGMENTS**
- 7. PROCLAMATIONS**
- 8. PRESENTATIONS**
- 9. AMENDMENTS TO AND APPROVAL OF THE AGENDA**
- 10. PUBLIC COMMENT ON CONSENT AGENDA AND NON-AGENDA ITEMS** - Speakers are asked to state their name and whether they are a College Park resident, and are given three minutes to address the Council. The speaker's name and comment will become part of the public record.

- 11. CONSENT AGENDA** – Items on the Consent Agenda are presented for approval through a single motion. A Councilmember may remove an item from the Consent Agenda for placement as an Action Item for separate comment and action. Individuals who wish to comment on a Consent Agenda item may do so during Public Comment.

23-G-142	Approval of a sponsorship in the amount of \$2,000 for Holy Redeemer School Home and School Association's Monster Dash 5k Race – Gary Fields, Director of Finance	Motion By: To: 2 <sup>nd</sup> : Yes: No: Abstain:
23-G-143	Approval of a contract with Thomas Steel Barriers for the purchase of pin down barriers for Knox Road closures – Robert Marsili, Director of Public Works	

**12. PUBLIC HEARING:**

**13. ACTION ITEMS**

23-O-08	Introduction of Ordinance 23-O-08, an Ordinance of the Mayor and Council of the City of College Park, amending Chapter 175 "Taxation", by enacting article V, "Property tax credit for elderly individuals", §175-14 "Establishment of tax credit", §175-15, "Eligibility", §175-16, "Amount and duration of credit", §175-17, "Application for the tax credit, and §175-18, "Effective date of the tax credit," to authorize the Mayor and Council to approve a tax credit for elderly individuals and to provide the extent, duration, and eligibility requirements for the credit as authorized by §9-258 of Taxation-Property Article, Annotated Code of Maryland – Suellen Ferguson, City Attorney	Motion By: To: Introduce 2 <sup>nd</sup> :
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**14. WORKSESSION DISCUSSIONS** (Action On These Items Is Not Expected At This Meeting.)

- A. Discussion of regulations of short-term rentals/AirBNBs – Suellen Ferguson, City Attorney

**15. REQUESTS FOR / STATUS OF FUTURE AGENDA ITEMS**

**16. COMMENTS FROM THE AUDIENCE** – Speakers are asked to provide their name and if they are a College Park resident, and are given three minutes to address the Council. Comments will become part of the public record.


**17. COMMENTS FROM THE MAYOR, COUNCIL, STUDENT LIAISON OR CITY MANAGER**

**18. ADJOURN**

- A. This agenda is subject to change. For the most current information, please contact the City Clerk at 240-487-3501.
- B. Opportunities for Public Comment:
- To comment about a topic that is on either the Consent Agenda, or is not on the agenda: Speakers are given three minutes to address the Council during agenda item "Public Comment on Consent and Non-Agenda Items."
  - Public comment is taken during agenda item "Comments from the Audience." Speakers are given three minutes to address the Council.
  - To comment on a Public Hearing: When the Mayor invites public comment, speakers are given three minutes to address the Council. Everyone will have the opportunity to be heard. The Council may take action on the item at the conclusion of the Public Hearing or may take action at a later time.
  - To comment on an Action Item: The Mayor will invite public comment prior to Council deliberation. Speakers are given three minutes to address the Council on that agenda item.
  - If you are unable to participate in the meeting, you may submit written comment on any agenda item by 5:00 p.m. on the day of the meeting. The comment must include the specific topic to which it relates and the full name of the person submitting the comment and whether you are a resident of the City. Written comment should be submitted to [cpmc@collegeparkmd.gov](mailto:cpmc@collegeparkmd.gov).
- C. You may park for free in the Downtown Parking Garage located at 7306 Yale Avenue to attend this meeting.
- D. In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the City Clerk's office at 240-487-3501 and describe the assistance that is necessary.

# **23-G-142**

Sponsorship for Holy Redeemer School  
Home and School Association's Monster  
Dash

	<p align="center"><b>CITY OF COLLEGE PARK, MARYLAND</b> <b>ACTION ITEM COVER REPORT</b></p>	
	<p><b>Prepared By:</b> Gary Fields Finance Director</p> <p><b>Presented By:</b> Gary Fields Finance Director</p>	<p align="right"><b>AGENDA ITEM: <u>23-G-142</u></b></p> <p align="right"><b>Meeting Date:</b> 9/26/22</p> <p align="right"><b>Proposed Consent:</b> Yes</p>
<p><b>Originating Department:</b> Finance</p>		
<p><b>Action Requested:</b> Approval of a sponsorship in the amount of \$2,000 for Holy Redeemer School Home and School Association's Monster Dash 5k Race.</p>		
<p><b>Strategic Plan Objective:</b> OKR 1 - Innovate and improve City services to enhance quality, value, and accessibility for all our residents.</p>		
<p><b>Background/Justification:</b></p> <p>The City provides a variety of funding opportunities for various community organizations, programs, and projects within the City of College Park. The Mayor and Council believe that supporting community activities enhances the City as a whole and provides programs, services and activities to City residents that might not otherwise be provided.</p> <p>The Holy Redeemer School Home and School Association, a parent organization supporting Holy Redeemer School, which is a private school, has submitted a sponsorship application for the Monster Dash 5k Race for \$2,000 (Attachment 1) to be held on October 21, 2023. The City sponsored this event last year and a report on that event is included as Attachment 2.</p> <p>The Monster Dash 5k Race is a fun run open to anyone. It is intended to promote health and wellness, connecting the benefits of exercise to improve physical and mental health. The event includes food, games, and local vendor booths to promote their business. The funds from the grant will be used to purchase participant t-shirts and finisher's medals. Net proceeds, if any, from the event will go towards the Home School Association's education programs and enrichment material, field trips, and community building.</p> <p>This sponsorship application (Attachment 1) was reviewed by the grants subcommittee - Mayor Kabir and Councilmembers Mackie, Whitney and Rigg. The subcommittee is recommending approval to the Mayor &amp; Council, with the requirement that the grant be used to pay for participant T-shirts and medals and the funds raised through this fundraising event will not be used for any religious purpose.</p> <p>A sign-off will be required with the hold-harmless agreement that the organization will only use the grant funds for the participant t-shirts and medals and the net proceeds of the fund-raising event will be used only for non-religious purposes. Further, the Association will be required to report on the eventual use of the proceeds from the fund-raising event.</p>		
<p><b>Fiscal Impact:</b></p> <p>Funding for FY2024 Community Service Grants and Sponsorships totaling \$15,000, is provided in the Mayor and Council budget, account number 001-1010-510.25-20.</p>		
<p><b>Equity &amp; Inclusion Impact:</b></p> <p>The City of College Park requires that all grant recipient organizations sign a non-discrimination clause certifying that the organization does not discriminate on the basis of race, religion, sex, age, ethnicity, ancestry or national origin, physical or mental disability, color, marital status, sexual orientation, gender identity, genetic information, political affiliation, or any other factors not related to the ability to provide services.</p>		

**Council Options:**

1. Approve the sponsorship for the Monster Dash 5k Race for \$2,000.
2. Recommend and approve a different amount for the sponsorship.
3. Take no action.

**Staff Recommendation:**

Option 1 - Approve the sponsorship for the Monster Dash 5k Race for \$2,000

***Recommended Motion:***

*I move that the City Council approve a sponsorship in the amount of \$2,000 for the Holy Redeemer School Home and School Association's Monster Dash 5K Race.*

**Attachments:**

1. Application for Sponsorship for the Monster Dash 5k Race
2. Final grant report from the 2022 (FY2023) event

**City of College Park  
Community Services Grant/Sponsorship Application**

**NOTE:** Return completed application to [gfields@collegeparkmd.gov](mailto:gfields@collegeparkmd.gov). Grant and sponsorship applications will be reviewed by the City Council Grants Subcommittee. They will make a recommendation to the City Council for consideration at a subsequent City Council meeting. A hold-harmless agreement is required from recipients prior to payment of the grant.

**A. GENERAL INFORMATION:**

Organization & Program Name: Holy Redeemer School Home & School Association

Organization Address: 4902 Berwyn Rd. College Park, MD 20740

Event name/date (if applicable): Monster Dash 5K Race 10/21/2023

City/State/Zip: College Park, MD 20740

Contact Person/Title: Raula Tuttle President

Telephone Number: 403-801-4442 FAX Number: \_\_\_\_\_

E-mail Address: mccomishp@gmail.com or hsa president@holy-redeemer.org

Grant Request: \$ 0

Sponsorship Request: \$ 2000.00

Sponsorship Request non-monetary/in-kind services: *brief description of services requested*

Use of awarded funds: Will these funds/services be used to: (check the appropriate box)

☒ Maintain Existing Program   ☐ Expand Existing Program   ☐ Start New Program

1. Is this a collaborative program involving other agencies?   ☐ Yes   ☒ No

2. If yes, please provide the name of collaborating agencies and the nature of the collaboration

**B. DESCRIPTION OF PROGRAM OR EVENT FOR WHICH YOU ARE REQUESTING**

**FUNDS/ASSISTANCE:** (include the purpose; how this will benefit the City and its residents; number of College Park residents benefitted; number of volunteers/staff used; etc.)

This event is intended to bring our school community and the City of College Park community together, especially after the challenges we all still face post pandemic. The purpose of the Monster Dash 5K is to promote health and community wellness, connecting the benefits of exercise (running/walking) to improve mental and physical health, while having fun! The event will also include food, games, and local vendors with booths to promote their local businesses.

All proceeds from the race registration and donations goes towards enhancing educational programs, enrichment material, events STEM project and community building events.

**C. ORGANIZATIONAL STRUCTURE:**

1. Number of current board members? 4

2. In what year did this program/event begin operating? 1931

4. Is the organization incorporated? NO

Is the organization registered in Maryland? yes

(Please provide a copy of proof of incorporation or registration)

5. Is the organization qualified under Internal Revenue Code and regulations as a tax exempt organization? yes If so, under what section of 501(c)? 52-0607876 3

Federal Identification Number: 52-0607876

6. Is this organization in compliance with all laws and regulations?   ☒ Yes   ☐ No

7. Staffing Profile: Identify the number and position/title of staff used to administer this program/event:

List Position/Titles and any compensation provided:

Various school staff and school community volunteer  
No compensation provided.



**D. PRIOR CITY FUNDING:**

1. Have you received any funding from the City in the past? ☒ Yes [ ] No  
If yes, what month/year? Sept 2022
2. If Yes, did you file a final report? ☒ Yes [ ] No

**E. FUNDING SUMMARY:**

College Park grant request \$ 2000.00

Funding from other sources \_\_\_\_\_

Additional Funds Yet to be Secured \_\_\_\_\_

Total Program Funds \$ \_\_\_\_\_

**F. PROGRAM EXPENSES:**

Personnel costs \$ 0

Consulting fees 0

Equipment purchases 2000.00

Supplies 180.00

Transportation 0

Equipment rentals \$ 825.00

Other services (describe: prized) 500.00

Other expenses (describe: Marketing Material) 300.00

Total estimated expenses \$ 3,805.00

Expense narrative, if necessary:

Equipment purchases - t-shirts and metals  
Supplies - flyers, posters, yard signs  
Equipment rentals - timing equipment

\*\*\*\*\*

We, the authorized representatives of the applicant organization, have completed or directed the completion of this application for the City of College Park Community Services Grant and confirm that the information contained herein is true and correct to the best of our knowledge, information and belief.

Paula S. Tuttle 8/30/2023

Signature/Date

Paula S. Tuttle 8/30/2023  
Printed Name/Title President

Signature/Date

Printed Name/Title

**For reviewer use:**

## HOLD HARMLESS AGREEMENT

In consideration for the receipt of certain grant monies from the City of College Park, and other good and valuable consideration, receipt and sufficiency of which is hereby acknowledged, Holy Redeemer School Home & School Association does hereby  
(name of organization)

agree to indemnify and hold the City of College Park, its agents, servants and employees, harmless from and against any and all claims, demands, actions, causes of action, suits, and proceedings by others, and against all liability for damages, including attorneys' fees, incurred by reason of or arising from any program, class, equipment or activity for which funds provided by the City of College Park are used directly or indirectly, regardless of whether or not the City is named as a sponsor.

Organization:

Holy Redeemer School Home & School Association

Signature of  
Authorized  
Representative:

Paul S. Tuttle

Printed Name:

Paul S. Tuttle

Title:

President

Date:

8/30/2023

## 2022 Event Final Report

### Monster Dash 5K and 1K Trick or Trot

Attendance of runners that participated was about 200 running in the 5K and 1K. We had approximately another 80 people who attended as spectators and participated in the Pumpkin Patch Event. Specific Funds from the Sponsorship from the City of College Park were used to fund the Race Company Blue Cheetah, purchase of race metals, and purchase of race shirts. These are the largest expenses to run this event as a fundraiser, but essential to have a successful race.


Our goal specifically in 2022 was to bring the school and increase the local community presence. The event promoted health and community wellness, connecting the benefits of exercise to improve mental and physical health, while having fun. In addition to the race, we had local vendors like Moms, Vigilante Coffee, Wegmans, Board and Brew, Rita's Italian Ice, and Potomac Pizza make very generous donations of food and certificates for raffle prizes. Bottled water was provided by a local Orthodontic Office. With all these fabulous vendors we were able to gather after the race as a larger community and celebrate together.

Funds raised from the Monster Dash go directly to benefit the Holy Redeemer School's Home and School Association (HSA), which functions much like Parent Teacher Association (PTAs) at other schools. All Holy Redeemer families are members of the HSA. The HSA supports Holy Redeemer in many ways including promoting the school, supporting teachers, educating parents and teachers, funding classroom supplies not covered by tuition, and enhancing instruction programs. Funds also go to enrichment material, field trips, and community-based events. More specific examples of how funds are used include sponsoring school clubs, like Little Einsteins, baking, chess, Drama, yearbook and Environmental. Special subscriptions to websites and magazines to supplement student education. Supplement the cost of buses and admission fees for field trips. Provide funds to sponsor guest assemblies for children, and parents.

Our aim for 2023 is to continue to build our community connections and bring more vendors to the event. We continue to hope to make this a larger event that continues to bring our school and local communities together.

# **23-G-143**

Contract with Thomas Steel Barriers for  
barriers for temporary road closures

	<p style="text-align: center;"><b>CITY OF COLLEGE PARK, MARYLAND</b> <b>ACTION ITEM COVER REPORT</b></p> <p style="text-align: right;"><b>AGENDA ITEM: <u>23-G-143</u></b></p> <p><b>Prepared By:</b> Robert L. Marsili, Jr. Director of Public Works</p> <p><b>Meeting Date:</b> 9/26/23</p> <p><b>Presented By:</b> Robert L. Marsili, Jr. Director of Public Works</p> <p><b>Proposed Consent:</b> Yes</p>
<p><b>Originating Department:</b> Department of Public Works</p>	
<p><b>Action Requested:</b> Award purchase of four (4) 6-meter (9-foot) portable pin-down steel traffic barriers painted high visibility yellow branded with City Logo.</p>	
<p><b>Strategic Plan Objective:</b> Objective 1: Innovate and improve City services to enhance quality, value, and accessibility for all our residents.</p>	
<p><b>Background/Justification:</b>  On May 23, 2023, Councilmember Adams requested that the City investigate semi-permanent traffic barrier systems for enabling Knox Road to be closed without requiring the usage of Public Works vehicles during Friday Night Live events.</p> <p>City staff contacted the Engineering Consulting firm Sam Schwartz a TYLin Company. Sam Schwartz has over 15 years of local engineering experience specializing in traffic safety methods for special events, such as three (3) Presidential Inaugurations, MLB All-Star Games, and ongoing sporting events at Nationals Park/Audi Field.</p> <p>On August 2, 2023, Sam Schwartz gave a presentation to Council about best practices and semi-permanent traffic barrier devices that could be considered for this purpose. Various types of traffic barriers were considered and discussed, and it was decided by the council to move forward with the Thomas Portable Barriers for the Knox Road temporary closures.</p>	
<p><b>Fiscal Impact:</b>  The cost to purchase the (4) Thomas Barriers for Knox Road is \$55,789.00. Funding for the barriers will be in the Facilities Capital Funding CIP #991013</p>	
<p><b>Equity &amp; Inclusion Impact:</b>  The new traffic barriers will provide safe pedestrian access on Knox Road for every resident and visitor attending the Friday Night Live Events.</p>	
<p><b>Council Options:</b></p> <ol style="list-style-type: none"> <li>1. Approve purchase of (4) (9-foot) portable pin-down traffic barriers to Thomas Barriers</li> <li>2. Defer action and request additional information.</li> <li>3. Do not take any action.</li> </ol>	
<p><b>Staff Recommendation:</b>  Option #1</p>	
<p><b>Recommended Motion:</b>  <i>I move to award Thomas Barriers a contract for purchase of four (4) nine (9-foot) portable pin-down traffic barriers painted high visibility yellow branded with City logo in the amount of \$55,789.00 subject to the approval by the City Attorney.</i></p>	
<p><b>Attachments:</b></p> <ol style="list-style-type: none"> <li>1. Price quote from Thomas Barriers</li> <li>2. Council Presentation August 2, 2023</li> </ol>	



The City of College Park, Maryland  
Attention: Robert Marsili, Director of Public Works

**THOMAS BARRIERS WILL:**

- Deliver four (4) 6-meter (9-foot) portable pin-down steel barriers, painted high visibility yellow branded with the City logo. We will contract with our vendor to install the barrier.
- The City will unload the barrier and provide any police detail necessary to expedite the installation.
- Michael Grilli will meet the delivery and guide the installation. It is assumed that this project is tax exempt.

The City will pay Thomas Barriers:

**\$55,789.00**

A \$10,000 deposit is required with the Purchase Order.





# City of College Park

Knox Road Special Event Roadway Closures

August 2, 2023

Presented to:



Presented by:

**Sam  
Schwartz**  
A TYLin Company



# Presentation Outline

1. Purpose
2. Existing Conditions and Practices for Closing Knox Road for Special Events
3. Road Closure Considerations
4. Closure Options and Assessment
5. Recommendations and Next Steps



## Purpose

# Placemaking for Events on Knox Road near City Hall

Creating a Safe and Inviting Public Street

Fostering Economic Development

Building Transportation Facilities for Pedestrians

Creating a Place to bring the Community Together



**FRIDAY NIGHT LIVE!**

**MAY 12**  
THE NIGHTHAWKS  
CLASSIC ROCK & BLUES  
& AIR GUITAR COMPETITION

**JUNE 9**  
STARLIGHT ANTHEM  
90s & 2000s

**JULY 14**  
THE REAL GENIUS'S  
80s ROCK

**AUGUST 11**  
GROOVALICIOUS  
FUNK & DISCO

**SEPT 8**  
EDELWEISS BAND  
OKTOBERFEST

**6:30 → 8:30PM**  
CITY HALL PLAZA

LIVE MUSIC » FOOD » BEER » KIDS GAMES

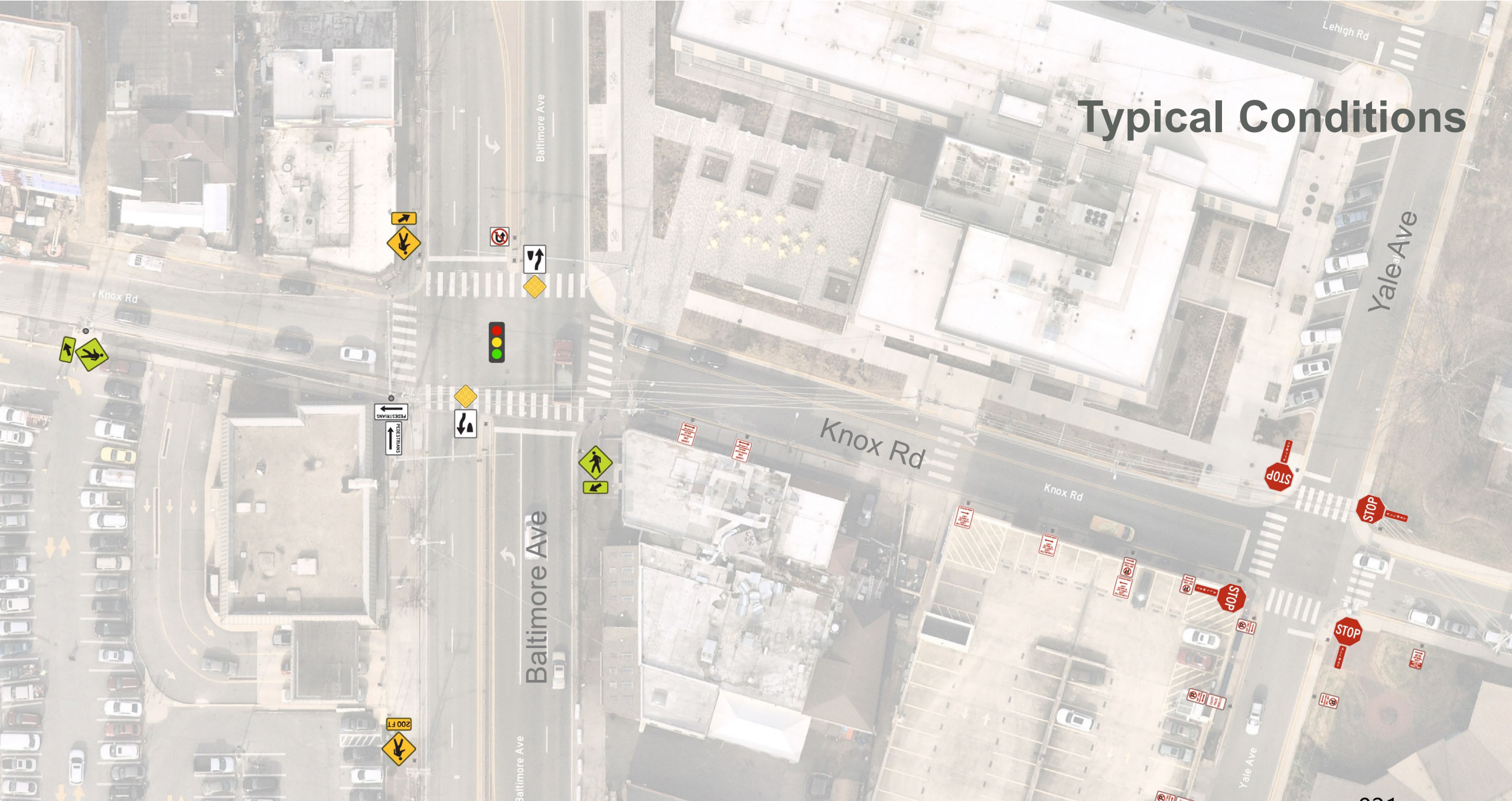
[WWW.COLLEGE PARKMD.GOV/FNL](http://WWW.COLLEGE PARKMD.GOV/FNL)





## Existing Conditions and Practices

# Typical Conditions





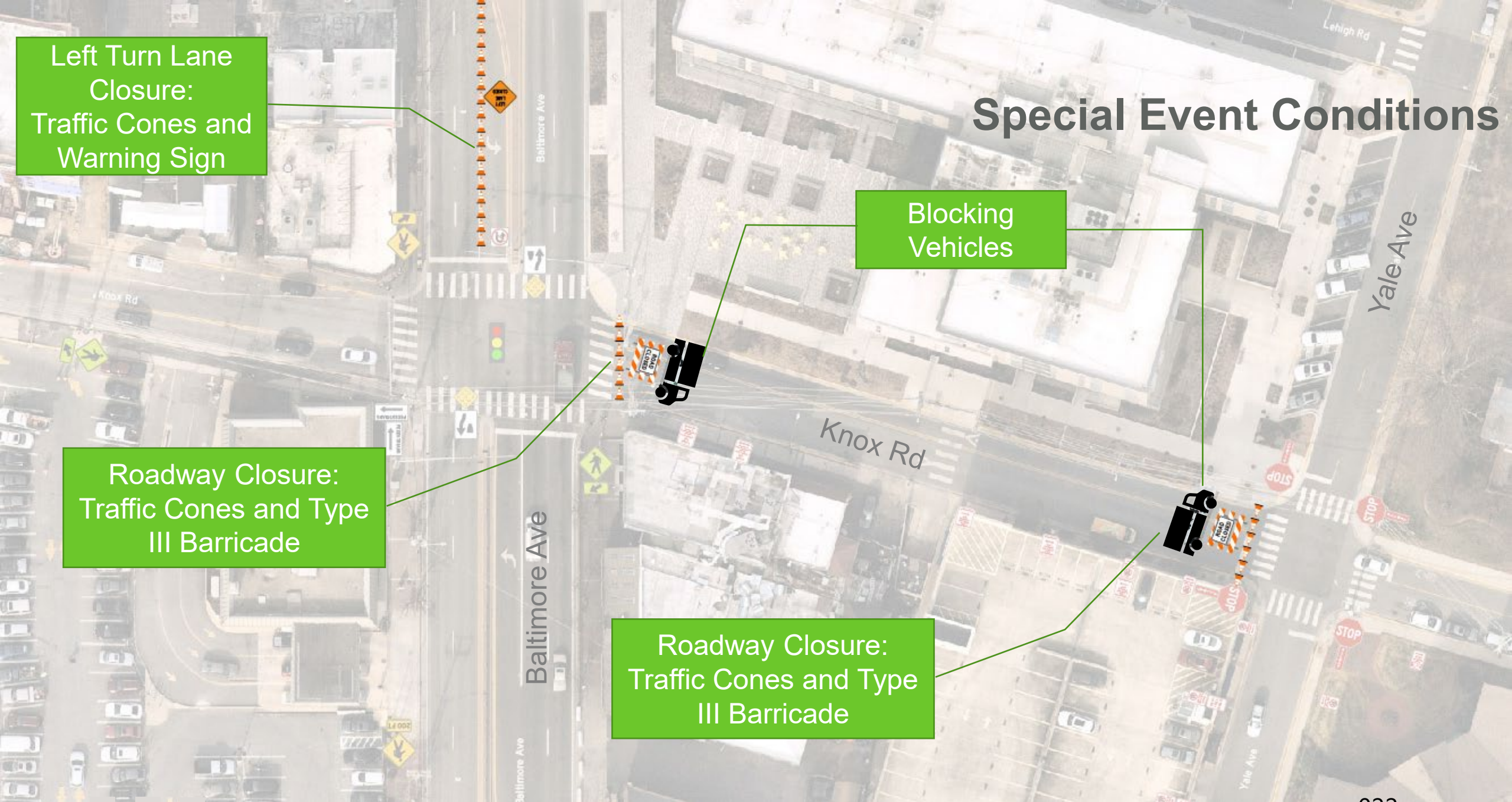
Left Turn Lane  
Closure:  
Traffic Cones and  
Warning Sign

# Special Event Conditions

Blocking  
Vehicles

Roadway Closure:  
Traffic Cones and Type  
III Barricade

Roadway Closure:  
Traffic Cones and Type  
III Barricade





# Knox Road Special Event Conditions

1. Road Closed signs
2. Cones
3. Blocking vehicles
4. Closure of left turn lane on Baltimore Avenue with cones and warning sign
5. Appropriate for short-term closure during daylight conditions.\*

*\*“Road Closed XXX-FT” (W20-3) Signs approaching the closure would enhance the plan.*





## Road Closure Considerations



# Types of Closures



Short-Term: Intermittent closures for special events



Mid-Term: Full Closure with low-cost materials



Long-Term: Street reconstruction for pedestrian plaza

# Road Closure Considerations

**Traffic Safety:** Protection from traffic incidents & compliant with standards

**Aesthetics:** Placemaking for welcoming events

**Safety and Security:** Secure area from vehicles and protect pedestrians

**Labor Costs:** Acceptable level of effort to deploy/break down

**Multimodal Design:** Street intended for pedestrian use

**Access:** Emergency vehicle access, property access, solid waste access

**Deployment/Storage:** Workable storage solutions

**System Costs:** Costs relative to benefits

**Safe + Fun**



## Closure Device Options

# Waterfilled and/or Concrete Barriers

1. Both types of barriers meets applicable traffic safety standards.
2. Concrete barrier is heavy and requires specialized equipment to place, which is difficult to manage for temporary conditions.
3. Emergency access may be blocked due to barriers
4. More appropriate for construction or mid-term applications



# Waterfilled Barriers

## Pros

- MASH tested/certified
- Cost Effective
- Protection from ramming vehicles

## Cons

- Difficult to set up and remove on an interim basis (Requires filling barriers with water.)
- Typically used for construction
- Emergency Access
- Aesthetics



*Barriers need to be filled with water to stop vehicles.*

# Concrete Barriers

## Pros

- MASH tested/certified
- Cost Effective
- Protection from ramming vehicles
- Can be painted – opportunity for street art

## Cons

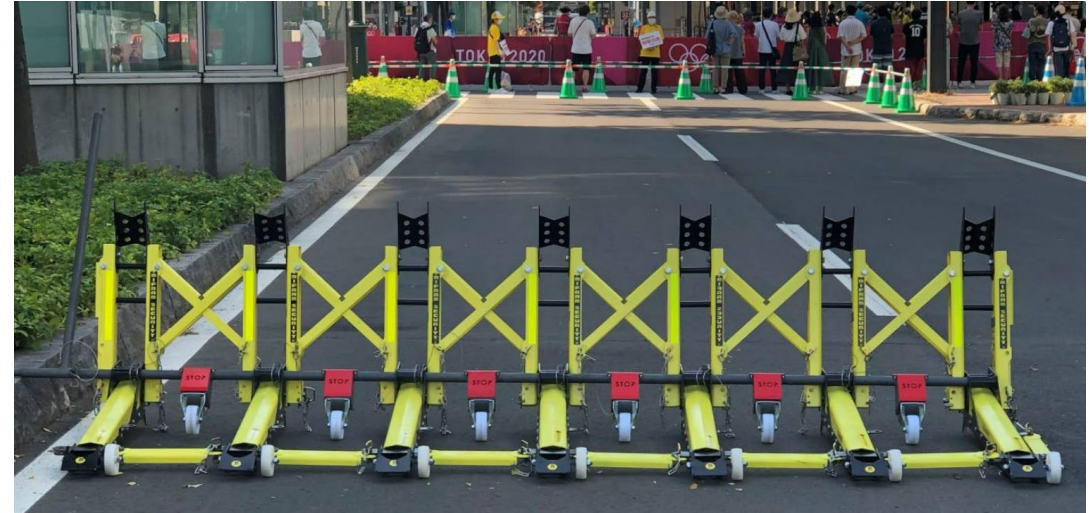
- Difficult to set up and remove on an interim basis (Requires equipment to move barriers.)
- Emergency Access
- Aesthetics



*Typically used for longer durations.*

# Mifram Modular Vehicle Barriers

1. Designed to Block ramming Vehicles from entering street.
2. Light and easy to deploy.
3. Not a traffic control device or MASH approved barrier. This device would need to sit behind the Type III barricades and “ROAD CLOSED” signs.



[MVB 3X™ | The Latest Modular vehicle barrier - Mifram Barriers \(miframsecurity.com\)](https://miframsecurity.com)



# Thomas Steel SafeZone™ Pin Down Barriers

1. Designed to redirect and block vehicles.
2. MASH certified – not currently on MD SHA list of approved devices – but similar to approved products.
3. Moves on wheels - requires two or more people to deploy. Can be moved for emergency access.
4. Requires storage.
5. Manufacturer will paint, including branding.



[Washington Nationals - Thomas Barriers](#)

# Special Event Roadway Closures





## Example with College Park Colors



Example of drill holes for pins



# Mifram Modular Vehicle Barriers

## Pros

Easy Deployment

Protection from ramming vehicles

## Cons

Not MASH tested/certified

Type III barricades still needed

Tripping Hazard/Pedestrian issues



*Mifram Barriers would require cones or tape due to tripping hazards.*

# Thomas Steel SafeZone™ Pin Down Barriers

## Pros

MASH tested/certified

Deployment with 2-3 staff members

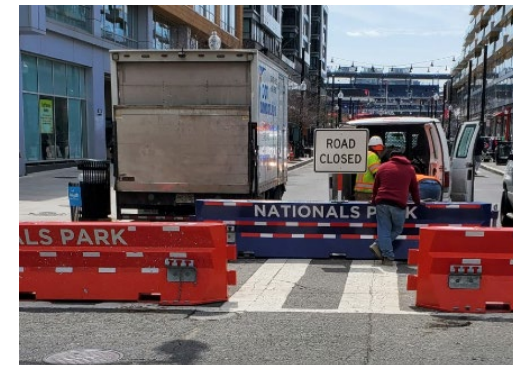
Protection from ramming vehicles

Professionally painted/branded

## Cons

Storage/Management

Needs to have staff present to move in the event of emergency



*Barriers need to be placed for each event and stored between events.*

# Retractable and Removable Bollards

1. Typically used for building, path, or plaza security
2. The type of bollards used for security applications are typically considered fixed objects in the roadway and are not used on public streets. Fixed bollards are unlikely to be approved by MDSHA for this application.\*
3. Removable bollards can be affordable, but pneumatic bollards can be quite expensive to purchase and maintain.



*\*MDSHA will require that devices meet Manual for Assessing Safety Hardware (MASH) standards.*



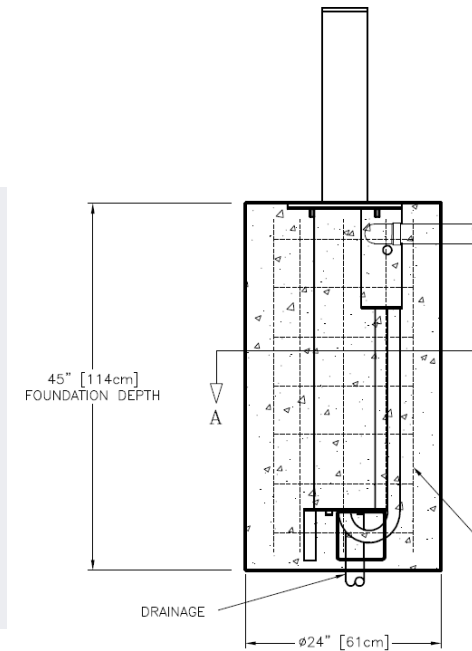
# Retractable Bollards

## Pros

- Easy/fast deployment from a switch
- Protection from ramming vehicles
- Aesthetically pleasing

## Cons

- Require significant construction expense – bollards sink 45" into ground
- Up to \$400,000 to purchase
- Require specialized maintenance



*Retractable Bollards are often used at guarded, high security locations with significant in/out traffic.*

# Removeable Bollards

## Pros

- Cost effective
- Aesthetically pleasing
- Protection from ramming vehicles

## Cons

- Foundations on surveyed products are not designed for active public roadways. (Intended for private roadways, plazas, paths, etc.)
- Do not meet MASH standards.



*Typical Design has a plate with hinges on the foundation.*

## Planters, Fences or other Barriers

1. Planters, granite blocks, paint and other temporary materials have been used in urban settings to create temporary plazas in roadway spaces.
2. Speed on adjacent roadways are a factor in the design of these plazas -most are constructed in low-speed urban settings. In this case, SHA would most likely need MASH certified barriers.
3. **Mid-term application** – should be carefully designed and implemented, which is not possible for short periods of time.



# Assessment of Road Closure Devices

Consideration	Bollards	Construction Barriers	Planters / Fences	Mifram Barriers	Thomas Steel Barriers
Traffic Safety	○	●	○	◐	●
Aesthetics	●	◐	●	○	●
Security	●	●	●	●	●
Labor Costs	●	○	●	●	◐
Access	○	○	○	◐	◐
Deployment/Storage	●	○	●	●	●
System Costs	◐	◐	◐	◐	◐

○ *Factor that could preclude treatment*

◐ *Factor to consider or mitigate*

● *Desirable attribute of treatment*

**Better for mid-term or permanent closures (full design)**

**Better for intermittent closures**

# Cost Estimate for Road Closure Devices

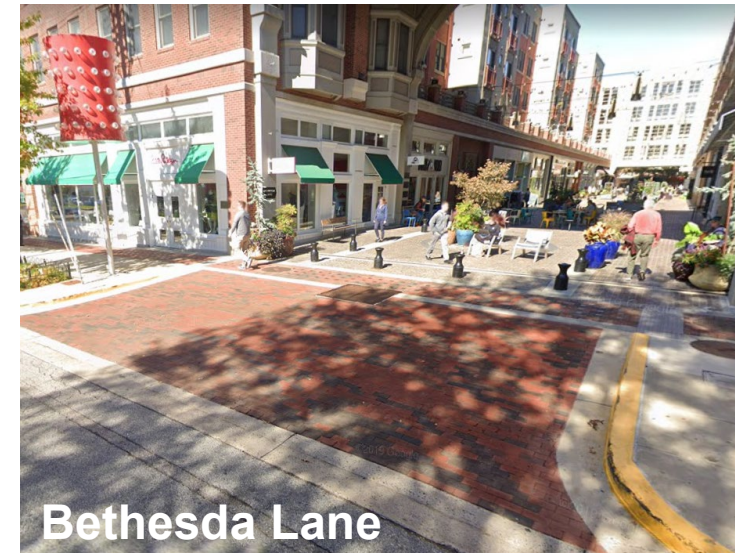
Name	Manufacturer	Type	Description	Dimensions	Cost per Unit	Units per Access Point	Estimated Cost per Access Point
<u>6" Removable Locking Bollard with Yellow Bollard Cover</u>	Traffic Safety Warehouse	Bollard	Yellow removable bollard with in-ground sleeve and cover.	6" diameter, 42" tall	\$610.95	7	\$4,300*
<u>6" Removable Steel Bollard</u>	Tapco	Bollard	Yellow removable bollard with in-ground sleeve and cover.	6" diameter, 36" tall	\$765	7	\$5,400*
<u>Titan Automatic Retractable K12 (M50) Security Bollard</u>	Ameristar Perimeter Security	Retractable Bollard	Anti-ram retractable bollards (automatic)	10 3/4" diameter x 38" tall	N/A (system)	8	\$184,000*
<u>2001MB Barrier</u>	Yodock Wall Company	Barrier	Water-filled barrier, comes in orange and white.	18" (w) x 32" (h), 6' (l)	\$417	5	\$2,100
<u>Concrete Jersey Barrier</u>	Belson Outdoors	Barrier	Concrete Jersey barrier with forklift knockouts and several color/finish options.	27" (w) x 32" (h) x 10' (l)	\$1,430	2	\$2,900
<u>MVB 3X</u>	Mifram Security	Barrier	Lightweight barrier with no in-ground mounts.	1.7' (w) x 2.7' (h) x 3.8' (l)	\$1,800	19	\$34,000
<u>SafeZone TL-4 Barrier</u>	Laura Metaal Road Safety	Barrier	Steel barrier with in-ground bolts.	18" (w) x 32" (h) x 14' (l)* *(9-foot sections also available)	\$13,750	2	\$27,500*

**\* Costs are for devices only & do not include subsurface utility survey, design, permitting, approvals, or installation. Costs do not include relocating utilities, electrical connection/conduit, construction, etc.**



# Long-Term Reconstruction

- Need funding for reconstruction (grant funding)
- Possible to create shared street design for occasional deliveries/access
- Potential for gathering place and public square







## Recommendations and Next Steps

## Short-Term

- Deploy pin down steel barriers at each end of Knox Road during closures
- Continue to use traffic cones and warning signs on Baltimore Ave to prohibit southbound left turns onto Knox Road

## Mid and Long-Term

- Complete a Traffic Circulation Study (including operation of game day shuttle)
- Address property access concerns: solid waste/restaurants
- Conduct public engagement and outreach
- Consider street art and placemaking elements
- Assess multimodal safety
- Coordinate implementation timeline with nearby developments
- Design & construction

# Short-Term Special Event Conditions

## Example Configuration



Steel Barriers + Road Closed Sign. May require additional devices for longer closures or per MD SHA approvals

# Potential Funding Sources - Grants and Programs

## Metropolitan Council of Governments (MWCOC) Grant Opportunities

- Regional Roadway Safety Program (up to \$80,000)  
[Regional Safety Program | Metropolitan Washington Council of Governments \(mwcog.org\)](https://www.mwcog.org/Regional-Safety-Program)
- Transportation-Land Use Connections  
[Transportation Land-Use Connections Program | Metropolitan Washington Council of Governments \(mwcog.org\)](https://www.mwcog.org/Transportation-Land-Use-Connections-Program)

## Safe Streets and Roads for All (SS4A) Grant Program (Current application window open till early July)

[FY23 SS4A Notice of Funding Opportunity | US Department of Transportation](https://www.transportation.gov/SS4A)

## Maryland Bicycle & Pedestrian Priority Areas (BPPA) (provides planning coordination and design flexibility for bike/ped friendly facilities)

[Maryland BPPA](https://www.maryland.gov/BPPA)



# Questions / Discussion





# **23-O-08**

Introduction of Ordinance 23-O-08 for an Elderly  
Property Tax Credit for City residents





**CITY OF COLLEGE PARK, MARYLAND  
ACTION ITEM COVER REPORT**

**AGENDA ITEM: 23-O-08**

**Prepared By:** Gary Fields,  
Finance Director

**Meeting Date:** 9/26/23

**Presented By:** Gary Fields,  
Finance Director

**Proposed Consent:** No

**Originating Department:** Finance

**Action Requested:** Introduction of Ordinance 23-O-08 for an Elderly Property Tax Credit for City residents. Assuming there is consensus by City Council on the terms and parameters presented at this (September 26, 2023) Council meeting.

**Strategic Plan Objective:** OKR 8 – Foster and sustain an affordable and stable City for individuals and families to live, work, play and retire here.

**Background/Justification:**

At the September 12, 2023, City Council meeting, a presentation (Attachment 2) and ensuing discussion was held on an Elderly Individual Property Tax credit (Elderly Credit) for College Park residents. Since Prince George's County (PGC), has implemented an Elderly Credit, much of the administrative burden on City staff to administer its own Elderly Credit would be reduced, especially if it implemented the same eligibility requirements as the County:

1. At least one homeowner is age 65 and over; **AND**
2. The same homeowner has resided at the property for which the credit is sought for at least the previous ten (10) fiscal years; **AND**
3. The assessed value of the property does not exceed \$500,000.

There was significant discussion at that meeting regarding PGC limiting their elderly credit to 20%, inclusive of any Homeowners and Homestead Credit, of the County's property tax bill. Mayor and Council voiced concerns that would significantly reduce, and even eliminate, any elderly credit a resident might qualify for.

Another item discussed was the maximum assessed value (AV) of a property that would qualify for the Elderly Credit, primarily if \$500,000 was enough. Jacob Vassalotti, City GIS Analyst, prepared a listing of all residential property and its assessed value. It was emailed to Mayor and Council on September 15.

In sorting the residential property AV data, of 4,808 total residential properties, only 617 (12.8%) are greater than/equal to \$500,000, making them ineligible for the elderly credit.

Further discussion was held on implementing a flat fee for an Elderly Credit, with a rate of \$100 suggested. Council seemed to have some consensus on a flat fee only, without a percentage-based calculation. Benefits are that it would simplify the process, without impacting the City's administration of an elderly credit, County assistance.

Note: The two parameters of PGC's Elderly Credit that most affect (increase) the administrative burden on City staff are the eligibility requirements for: 1) the maximum assessed value of a dwelling; and 2) the minimum number of years that an eligible individual must reside in the dwelling.

Based on the September 12 discussion, staff is suggesting/recommending the following terms for the more significant parameters of an Elderly Credit program:

- **Amount and duration of the Elderly Credit – \$250 annually for 5 years**
- **Maximum assessed value of a dwelling that is eligible for the tax credit - \$500,000, with adjustments for inflation, same as PGC Elderly Credit**
- **Minimum number of years, not to exceed 40 years, that an eligible individual must have resided in the same dwelling - 10 years**
- **Additional eligibility criteria for the tax credit - same as PGC Elderly Credit**

The City Attorney has drafted an ordinance to this effect for introduction at the September 26, 2023, Council meeting, if Council is in favor of it.

If Council wants to make any changes/modifications to this proposed Elderly Credit Ordinance as a result of discussions September 26, the proposed ordinance can be amended, and introduced that night or on October 3, 2023.

**Fiscal Impact:**

The FY2024 budget includes \$150,000 for the implementation of a tax credit for the elderly.

**Equity & Inclusion Impact**

A property tax credit for elderly residents would assist eligible residents to better afford to live in the City.

**Council Options:**

1. Introduce Ordinance 23-O-08 Elderly Individual Property Tax Credit as outlined in the staff report and reflected in the draft Ordinance 23-0-08.
2. Make modifications to the proposed ordinance and introduce it at the October 3, 2023, City Council meeting.
3. Take no action.

**Staff Recommendation:**

#1

**Recommended Motion:**

*I move to introduce Ordinance 23-O-08, an Ordinance of the Mayor and Council of the City of College Park, Maryland to adopt an Elderly Individual Property Tax Credit.*

**Attachments:**

1. Draft Ordinance 23-O-08
2. Agenda Item Coversheet for Discussion of Elderly Tax Credit from September 12, 2023, Council Meeting

**ORDINANCE**  
**OF THE MAYOR AND COUNCIL OF THE CITY OF COLLEGE PARK,**  
**AMENDING CHAPTER 175 “TAXATION”, BY ENACTING ARTICLE V,**  
**“PROPERTY TAX CREDIT FOR ELDERLY INDIVIDUALS”, §175-14**  
**“ESTABLISHMENT OF TAX CREDIT”, §175-15, “ELIGIBILITY”, §175-16,**  
**“AMOUNT AND DURATION OF CREDIT”, §175-17, “APPLICATION FOR THE TAX**  
**CREDIT, AND §175-18, “EFFECTIVE DATE OF THE TAX CREDIT” TO AUTHORIZE**  
**THE MAYOR AND COUNCIL TO APPROVE A TAX CREDIT FOR ELDERLY**  
**INDIVIDUALS AND TO PROVIDE THE EXTENT, DURATION, AND ELGIBILITY**  
**REQUIREMENTS FOR THE CREDIT AS AUTHORIZED BY §9-258 OF THE**  
**TAXATION-PROPERTY ARTICLE, ANNOTATED CODE OF MARYLAND**

WHEREAS, the State of Maryland, pursuant to §9-258 of the Tax-Property Article, Annotated Code of Maryland, has authorized the establishment of a property tax credit under this section against a county or municipal corporation property tax imposed on the dwelling of an eligible individual; and

WHEREAS, the Mayor and Council determined that it is in the public interest to provide for the establishment of a City tax credit as authorized in §9-258 based on criteria tailored to the needs of elderly City residents.

**Section 1.** NOW THEREFORE, BE IT ORDAINED AND ENACTED, by the Mayor and Council of the City of College Park, Maryland that Chapter 175 “Taxation”, Article V “Property Tax Credit for Elderly Individuals” be and it is hereby established.

**Section 2.** BE IT FURTHER ORDAINED AND ENACTED by the Mayor and Council of the City of College Park that Chapter 175, “Taxation”, Article V, “Property Tax Credit for Elderly Individuals”, §175-14, “Establishment of Tax Credit” be and it is hereby enacted to read as follows:

CAPS	: Indicate matter added to existing law.
[Brackets]	: Indicate matter deleted from law.
Asterisks * * *	: Indicate matter remaining unchanged in existing law but not set forth in Ordinance
CAPS	: Indicate matter added in amendment
{Brackets}	: Indicate matter deleted in amendment

§175-14 ESTABLISHMENT OF TAX CREDIT.

IN ACCORDANCE WITH THE PROVISIONS OF §9-258 OF THE TAX-PROPERTY ARTICLE OF THE ANNOTATED CODE OF MARYLAND, A PROPERTY TAX CREDIT AGAINST THE CITY REAL PROPERTY TAX MAY BE IMPOSED ON THE DWELLING OF AN ELIGIBLE INDIVIDUAL. FOR PURPOSES OF THIS SECTION "DWELLING" HAS THE MEANING STATED IN § 9-105 OF THE TAX-PROPERTY ARTICLE OF THE ANNOTATED CODE OF MARYLAND.

**Section 3.**     **BE IT FURTHER ORDAINED AND ENACTED** by the Mayor and Council of the City of College Park that Chapter 175, "Taxation", Article V, "Property Tax Credit for Elderly Individuals", §175-15, "Eligibility" be and it is hereby enacted to read as follows:

§175-15 ELIGIBILITY.

AN INDIVIDUAL IS ELIGIBLE TO RECEIVE THE PROPERTY TAX CREDIT IF THE INDIVIDUAL IS:

- A. AT LEAST 65 YEARS OLD;
- B. HAS LIVED IN THE SAME DWELLING FOR AT LEAST THE PRECEDING TEN (10) YEARS; AND
- C. THE DWELLING FOR WHICH A PROPERTY TAX CREDIT IS SOUGHT HAS A MAXIMUM ASSESSED VALUE OF FIVE HUNDRED THOUSAND DOLLARS (\$500,000) AT THE TIME THE INDIVIDUAL FIRST APPLIED FOR THE CREDIT. THE MAXIMUM VALUE SHALL INCREASE ANNUALLY ON JULY 1 BY THE LESSER OF THE CONSUMER PRICE INDEX (CPI) FOR THE PRECEDING CALENDAR YEAR OR THREE PERCENT (3%).

**Section 4.**     **BE IT FURTHER ORDAINED AND ENACTED** by the Mayor and Council of the City of College Park that Chapter 175, “Taxation”, Article V, “Property Tax Credit for Elderly Individuals”, §175-16, “Amount and duration of tax credit” be and it is hereby enacted to read as follows:

§175-16 AMOUNT AND DURATION OF CREDIT.

THE TAX CREDIT ALLOWED IS TWO HUNDRED FIFTY DOLLARS (\$250.00) OF THE CITY REAL PROPERTY TAX IMPOSED ON THE DWELLING. THE CREDIT SHALL BE GRANTED EACH YEAR FOR A PERIOD OF UP TO FIVE (5) YEARS IF THE INDIVIDUAL REMAINS ELIGIBLE FOR THE CREDIT.

**Section 5.**     **BE IT FURTHER ORDAINED AND ENACTED** by the Mayor and Council of the City of College Park that Chapter 175, “Taxation”, Article V, “Property Tax Credit for Elderly Individuals”, §175-17, “Application for tax credit” be and it is hereby enacted to read as follows:

§175-17 APPLICATION FOR THE TAX CREDIT.

AN APPLICATION FOR THE TAX CREDIT SHALL BE MADE UNDER OATH ON AN APPLICATION PROVIDED BY THE DIRECTOR OF FINANCE NO LATER THAN DECEMBER 1, 2023, FOR THE 2024 TAX YEAR CREDIT AND OCTOBER 1 OF THE FISCAL YEAR IN WHICH THE CREDIT IS BEING SOUGHT THEREAFTER. THE APPLICATION SHALL PROVIDE A LEGAL DESCRIPTION OF THE PROPERTY AND SUCH OTHER INFORMATION OR DOCUMENTATION AS THE DIRECTOR MAY REQUIRE IN ORDER TO DETERMINE WHETHER THE APPLICANT CAN QUALIFY FOR THE TAX CREDIT. AN APPLICATION APPROVED BY PRINCE GEORGE’S

COUNTY FOR ITS ELDERLY PERSON TAX CREDIT WILL AUTOMATICALLY TO BE APPROVED FOR THE CITY TAX CREDIT WITHOUT FURTHER APPLICATION.

**Section 6.** BE IT FURTHER ORDAINED AND ENACTED by the Mayor and Council of the City of College Park that Chapter 175, “Taxation”, Article V, “Property Tax Credit for Elderly Individuals”, §175-18, “Effective date of credit” be and it is hereby enacted to read as follows:

§175-18 EFFECTIVE DATE OF CREDIT.

THE CREDIT IS APPLICABLE FOR FISCAL YEARS JULY 1, 2024, AND THEREAFTER.

**Section 7.** BE IT FURTHER ORDAINED AND ENACTED by the Mayor and Council of the City of College Park, upon formal introduction of this proposed Ordinance, which shall be by way of a motion duly seconded and without any further vote, the City Clerk shall distribute a copy to each Council member and shall maintain a reasonable number of copies in the office of the City Clerk and shall post at City Hall, to the official City website, to the City-maintained e-mail LISTSERV, and on the City cable channel, and if time permits, in any City newsletter, the proposed ordinance or a fair summary thereof together with a notice setting out the time and place for a public hearing thereon and for its consideration by the Council. The public hearing, hereby set for \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2023, shall follow the publication by at least seven (7) days, may be held separately or in connection with a regular or special Council meeting and may be adjourned from time to time. All persons interested shall have an opportunity to be heard. After the hearing, the Council may adopt the proposed ordinance with or without amendments or reject it.



**Section 3. BE IT FURTHER ORDAINED AND ENACTED** by the Mayor and Council of the City of College Park that this Ordinance shall become effective on \_\_\_\_\_, 2023 provided that, as soon as practicable after adoption, the City Clerk shall post a fair summary of the Ordinance and notice of its adoption at City Hall, to the official City website, to the City-maintained e-mail LISTSERV, on the City cable channel, and in any City newsletter.

If any section, subsection, provision, sentence, clause, phrase or word of this Ordinance is for any reason held to be illegal or otherwise invalid by any court of competent jurisdiction, such invalidity shall be severable, and shall not affect or impair any remaining section, subsection, provision, sentence, clause, phrase or word included within this Ordinance, it being the intent of the City that the remainder of the Ordinance shall be and shall remain in full force and effect, valid and enforceable.

**INTRODUCED** by the Mayor and Council of the City of College Park, Maryland at a regular meeting on the \_\_\_\_ day of \_\_\_\_\_ 2023.

**ADOPTED** by the Mayor and Council of the City of College Park, Maryland at a regular meeting on the \_\_\_\_ day of \_\_\_\_\_ 2023.

**EFFECTIVE** the \_\_\_\_ day of \_\_\_\_\_, 2023.

**ATTEST:**

**CITY OF COLLEGE PARK**

By: \_\_\_\_\_ By: \_\_\_\_\_  
 Janeen S. Miller, MMC, CERA, City Clerk      Fazlul Kabir, Mayor

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

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Suellen M. Ferguson, City Attorney

# 14 A

Regulation of short-term rentals/AirBNBs



## CITY OF COLLEGE PARK, MARYLAND DISCUSSION ITEM COVER REPORT

**Prepared By:** Robert W. Ryan,  
Public Services Director, and  
Suellen Ferguson City Attorney

**Meeting Date:** 9/26/2023

**Presented By:** Robert W. Ryan  
Public Services Director, and  
Suellen Ferguson City Attorney

**Originating Department:** Public Services and City Attorney

**Action Requested:** Discussion of draft short-term rental ordinance.

**Strategic Plan Objective:** #4 Enhance safety and quality of enforcement to advance our reputation as a safe city.

### **Background/Justification:**

The Mayor and Council discussed short-term rentals at their April 18, 2023, meeting. Currently, the City regulates short term residential rental properties in the same manner as long term residential rental properties. Properties which are owner occupied primary residences that rent to only 1 or 2 tenants are not required to obtain a City rental occupancy permit. Properties that are owner occupied primary residences, and rent to 3 tenants or more, are required to obtain a City rental occupancy permit and are inspected annually. Properties which are not owner-occupied primary residences, and rent to 1-5 unrelated tenants, or 1 family, are required to obtain a City rental occupancy permit, and are inspected annually. The registration requirements apply regardless of the length of time for which the property is rented. There is no limit on the number of days in a year that the property can be rented.

The County law differentiates between short and long-term rentals and applies the law to all properties regardless of number of tenants. It also requires registration by Air BnB platforms. The City does not require registration by short-term rental platforms but does have access to the records collected by the County under its law requiring such platforms to register.

The City does have the ability by law to differentiate between short and long-term rentals if it so chooses, and to require registration by a short-term rental platform. The City may also adopt the County law by reference, as it has done with the County Building Code.

Council direction at the April 18 meeting was to prepare a proposed City adopted system for short term rentals that might include a more stringent law than the County's, notification to SDAT of a possible violation of the Homestead Property Tax Credit, precluding a property owned by an LLC from obtaining a short-term rental license and clearly defining host, resident host and owner of the property. Council was also interested in receiving information about the number of short-term rentals in the City.

Copies of the records obtained from the County with respect to properties listed on short term rental platforms that are located in the City are attached. A draft ordinance with respect to short-term rental properties is also attached for review and discussion.

### **Fiscal Impact:**

Annual permit application fees are collected.

### **Equity & Inclusion Impact:**

The proposed ordinance would aid the City in providing quality of life to all residents, both renters and homeowners.

**Council Options:**

1. Discuss the proposed ordinance in light of the information provided through the County registry.
2. Decide to postpone this discussion.

**Staff Recommendation:**

Option 1

**Attachments:**

1. Draft ordinance (to be provided)
2. Registry information from County
3. Prince George's County regulations re:short term rental



Prince George's County Short Term Rental Registry for 20740									
License #	Milestone	Status	Licensee	License Date	Issued Date	Address	Street Name	Zip	Expire Date
HOU-0295-2021-STR-H	Closed	Abandoned	Grovers LLC	11/22/2021	-	-	BALTIMORE AVE	20740	12/22/2021
8161-2020-0	Closed	Denied	YEFRIADI	2/24/2020	6/4/2020	8903	37TH AVE	20740	4/30/2021
HOU-0236-2022-STR-H	Closed	Abandoned	Eyitayo O Omomo	6/27/2022		9107	48TH PL	20740	7/27/2022
HOU-0425-2022-STR-H	Closed	Abandoned	Eric Ventura	10/26/2022		9108	49TH AVE	20740	11/25/2022
343-2020-0	Closed	Closed	BRINKLEY HILL POINTE APTS	1/3/2020		9810	49TH AVE	20740	
1013-2020-0	Closed	Closed	RIEMER	1/8/2020		9810	49TH AVE	20740	
59116-2019-0	Closed	Closed	HOUSE OF JEM	12/24/2019		9615	51ST AVE	20740	
HOU-0191-2022-STR-H	Closed	Expired	KESI KMT	5/26/2022	8/26/2022	8905	58TH AVE	20740	-
RNW0133-2023-STR-H	Closed	Expired	KESI KMT	5/26/2022	8/26/2022	8905	58TH AVE	20740	-
HOU-0182-2022-STR-H	Closed	Abandoned	RASHOD COLEMAN	5/21/2022	-	8603	60TH AVE	20740	6/20/2022
9345-2020-0	Closed	Closed	MANZANO	3/2/2020	-	8812	62ND AVE	20740	-
HOU-0131-2021-STR-H	Closed	Abandoned	MANZANO	6/28/2021	-	8812	62ND AVE	20740	7/8/2021
14846-2020-0	Closed	Closed	HUSE FAMILY RENTAL PROPERTIES	4/14/2020	-	8702	63RD AVE	20740	-
HOU-0318-2021-STR-H	Closed	Denied	YAN LI	12/11/2021	12/13/2021	4512	ALBION RD	20740	3/5/2022
HOU-0054-2023-STR-H	Waiting for Renewal	Issued	YAN LI	2/4/2023	2/28/2023	4512	ALBION RD	20740	
55931-2019-0	Closed	Expired	GOODSON	12/3/2019	1/31/2020	4816	BERWYN RD	20740	
8757-2020-0	Closed	Closed	SHAHROSTAMBEIK	2/27/2020		5011	BERWYN RD	20740	
54434-2019-0	Closed	Closed	SIMARD	11/20/2019		5607	BERWYN RD	20740	
HOU-0300-2022-STR-H	Closed	Abandoned	Kenson Almonte	8/7/2022		4703	BLACKFOOT RD	20740	9/6/2022
54471-2019-0	Closed	Closed	THOMAS	11/20/2019		5903	BRYN MAWR RD	20740	
54472-2019-0	Closed	Expired	THOMAS	11/20/2019	11/27/2019	5903	BRYN MAWR RD	20740	
HOU-0015-2020-STR-H	Closed	Abandoned	EDGAR MALONE	11/10/2020		4739	CHEROKEE ST	20740	12/10/2020
HOU-0271-2021-STR-H	Waiting for Renewal	Issued	YOUNG CHOO	11/9/2021	12/14/2021	4783	CHEROKEE ST	20740	
RNW0062-2022-STR-H	Renewal Approved	Closed	YOUNG CHOO	11/9/2021	12/14/2021	4783	CHEROKEE ST	20740	12/13/2023
HOU-0451-2022-STR-H	Closed	Abandoned	Thuy Nguyen	11/20/2022		4806	CHEROKEE ST	20740	12/20/2022
HOU-0454-2022-STR-H	Closed	Denied	Thuy Nguyen	11/21/2022	11/22/2022	4806	CHEROKEE ST	20740	1/22/2023
HOU-0005-2023-STR-H	Waiting for Renewal	Issued	HYUN JU NAM	1/6/2023	2/28/2023	7503	CITADEL DR	20740	
HOU-0314-2022-STR-H	Closed	Abandoned	Xiaoxiao Wu	8/18/2022		5023	EDGEWOOD RD	20740	9/17/2022
HOU-0154-2021-STR-H	Closed	Denied	HASSAN CHARMCHI	7/16/2021	7/22/2021	7512	EDMONSTON RD	20740	12/31/2021
HOU-0111-2022-STR-H	Closed	Abandoned	christopher H gordon	3/22/2022		4811	FOX ST	20740	4/21/2022
59138-2019-0	Closed	Closed	AIR BNB	12/24/2019		4913	FOX ST	20740	
3102-2020-0	Closed	Denied	TADDESE	1/22/2020	1/24/2020	4813	GUILFORD RD	20740	5/8/2021
6805-2020-0	Closed	Closed	APPRECIATION MOMENTS, LLC	2/14/2020		4804	IROQUOIS ST	20740	
HOU-0332-2022-STR-H	Closed	Abandoned	Devin M Cobbs	9/1/2022		5027	LAGUNA RD	20740	10/1/2022

**Milestone Explanation**

**Closed:** Not a valid license; **Application under Review:** Currently going through the application process; **Renewal Approved:** Approved Application. After a renewal is approved the system closes the renewal record and the license is issued under the original application; **Upload Required Documents:** Currently going through the application process; **Waiting for Renewal:** Approved Application/ After an application is approved it changes to this status and the system will notify the customer to renew 2month before the old application expires.

# 15

## Future Agendas



TO: Mayor, City Council, City Manager and Department Directors

FROM: Janeen S. Miller, City Clerk

DATE: September 21, 2023

RE: Future Agendas

The following items are tentatively placed on future agendas. This list has been prepared by the City Manager and me and represents the current schedule for items that will appear on future agendas.

**Tuesday, October 3, 2023**

Proposed Consent:

Resolution of the Advisory Planning Commission of the City of College Park Regarding Variance Number CPV-2023-03, Located at 9722 53<sup>rd</sup> Avenue, College Park, Maryland, Recommending Approval of One Variance and Three Validations: A 3-Foot Variance from Prince George's County Zoning Ordinance Section 27-11002 (a), 7-foot side yard setbacks validation, 5,550-Foot Lot Size Validation, and 50-Foot Lot Width Validation from Section 27-4202 (e) (2) of the Prince George's County Zoning Ordinance, to Construct a 10-foot-wide driveway on the property (Appeal period ends Oct 3).

Approval of a letter to M-NCPPC requesting it fund certain parks, trails, and recreation projects in College Park – Bill Gardiner, Assistant City Manager

Discussion Items:

Consideration of Detailed Site Plan DSP-22035, Terrapin House, located at the northeast quadrant of Baltimore Avenue and Hartwick Road and a Declaration of Covenants and Agreement Regarding Land Use – Miriam Bader, Director of Planning and Suellen Ferguson, City Attorney.

Update on Business Retention and Attraction Fund – Michael Williams, Economic Development Manager

**Tuesday, October 10, 2023**

Action Items:

Approval of recommendations on Detailed Site Plan DSP-22035, Terrapin House, located at the northeast quadrant of Baltimore Avenue and Hartwick Road and a Declaration of Covenants and Agreement Regarding Land Use – Miriam Bader, Director of Planning and Suellen Ferguson, City Attorney.”

**Tuesday, October 17, 2023**

08-02-23: Consider an increase in grant value for the City of College Park New Neighbors Homeownership Grant Program for qualified law enforcement personnel – Miriam Bader, Director of Planning (20)

Discussion of a different tax rate on vacant and blighted properties (follow up from April 25 and September 19 meeting) – Kenny Young and Gary Fields

**Tuesday, October 24, 2023**

Presentation on the Economic Development 5-year Strategic Plan – Michael Williams, Economic Development Manager and HR&A, Consultant

Follow up from June 13 discussion on Revitalization Tax Credit program – Michael Williams, Economic Development Manager

Request to review an Ordinance Regarding Vehicle Repair on Private Property – Bob Ryan, Director of Public Services

**Tuesday, November 7, 2023**

**Tuesday, November 14, 2023**

**Tuesday, December 5, 2023**

Inauguration of incoming Mayor and Council

**Tuesday, December 12, 2023**

Mayor and Council organization meeting

**ANNUAL ITEMS**

January, early: Discussion of Homestead Tax Credit Rate (currently at 0%) (must certify by March 25 to change rate)

January, after an election: Review and adoption of Council Rules and Procedures

January: Review annual reports and workplans from advisory boards

March: Annual Review/Renewal of Insurance Contracts

March: Annual Economic Development Report

April and September: Comments on the M-NCPPC budget

June: Review of applications for advisory board vacancies and annual appointments

Early Fall: Annual presentation from SHA on projects in the City (schedule prior to CTP discussion)

Fall: Annual police agency presentation

### **MASTER LIST**

2023 Quarterly Financial Presentations: October 24, 2023.

2023 Appointments to fill advisory board vacancies: December 2023 for January 2024 term

2023 Four Cities Meetings: October 26 – New Carrollton.

04-05-22: Discussion of the Council Subcommittee proposal

07-05-22: Affordable Housing Study — MARCH OR DURING COUNCIL RETREAT

09-13-22: Follow up discussion on options for protected bike lanes on Rhode Island Avenue

Discussion of expansion plans for the Junior Tennis Champion Center in the Discovery District

Resolution to establish a Council Compensation Review Committee prior to the 2025 General Election

Follow up to July 11 discussion about plans for the additional revenue from the 3-cent increase in taxes on commercial, industrial and apartments – Subcommittee report



Discussion of the Mayor Pro Tem position (removed from July 11 agenda)

07-11-23: Discussion of Ranked Choice Voting (January 2024)

(23-G-120) Consideration of a letter to M-NCPPC Parks and Recreation copying the County Council regarding the mandatory dedication of park land – Miriam Bader, Director of Planning

09-05-23: Follow up discussion on traffic calming/traffic control in the 7200 block of Rhode Island Avenue (Council referred the matter to the Bike/Ped Committee and City Engineer to return with a recommendation) – Steve Halpern, City Engineer

09-05-23: Oral Argument on Appeal Number CEO-2023-03, re Chain Link Fence at 4907 Tecumseh Street – Miriam Bader, Director of Planning

09-12-23: Consider amendments to the City Code that would prohibit certain yard furniture and provide for fines for non-compliance (January 2024)

09-12-23: Approval of a contract with Care Solace – Kiaisha Barber, Director, Youth, Family and Senior Services

09-12-23: Resolution to establish the policy/procedure to handle small cell wireless

(23-CR-02) Consideration of Charter Amendment 23-CR-02 removing the authorization for Urban Renewal from the City Charter (follow up from September 5 meeting)

09-12-23: Discussion with WSSC regarding rate increase and billing (Invite WSSC to the meeting) – pending receipt of request form

<b>City of College Park</b> <b>Annual Proclamation List for 2023</b> (Proclamations Approved 08/10/2021 21-R-15)		
	<b>2023 Dates</b>	
January	10	Martin Luther King, Jr.
February	14	Black History Month
February	14	Women's Heart Health Month
February	28	Women's History Month (March 1)
April	18	Arbor Day (April 28)
April	18	Children's Mental Health Week (May 1-7)
May	16	Kids To Parks Day (May 20)
May	16	Bike To Work Day (May 19)
May	23	Chesapeake Bay Awareness Week (June 4-12)
May	16	Volunteer Appreciation Month (the date may shift to coincide with the City's annual appreciation event)
June	6	Immigrant Heritage Month
June	6	Juneteenth
June	6	LGBTQ Pride Month
June	13	Pollinator Week (for 3 <sup>rd</sup> full week in June)
September	12	Suicide Prevention Month
September	12	Hispanic Heritage Month (Sept. 15 through Oct. 15)
September	26	Mayor's Monarch Pledge proclamation (end of September for the 1st Saturday in October)
October	3	Indigenous Peoples' Day
October		Business of the Year recipient
November	8	Municipal Government Works Month (MML Banner City requirement)
November	14	Small Business Saturday